

# Clayton-le-Woods Parish Council

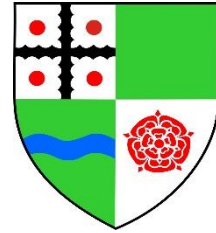
Clerk to the Council: Mrs Tracy Morris  
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[www.claytonlewoodsparishcouncil.org.uk](http://www.claytonlewoodsparishcouncil.org.uk)



12th October 2020

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 19<sup>th</sup> October 2020 at 7.30pm via Zoom.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris'.

Mrs Tracy Morris  
Clerk to the Council

## Agenda

1. **To receive and accept apologies**
2. **Declaration of Interest**
3. **Public Participation (None Indicated)**
4. **To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21<sup>st</sup> September 2020 (Attached)**
5. **Clerk's Report (Matters Arising)**
6. **Notification of Resignation of Councillor Lesley Fishleigh (North Ward)**
7. **Events**
  - 7.1 OAP Christmas Lunch
  - 7.2 Christmas Lights Switch On
  - 7.3 Remembrance Sunday

## 8. Community Infrastructure Levy (CIL) Report

8.1 Clerks Update (CIL Report to Follow)

8.2 CIL Working Group Recommendations:

Manor Road - £15k

Cunnery Meadow - £15k

8.3 Future CIL initiatives

## 9. Grant Application

Chorley Help the Homeless grant request for £500 (application form to follow)

## 10. Reports

9.1 Back Lane Woods

9.2 Holiday Hunger/Food Parcels

9.3 Website Development

## 11. Transfer funds from Natwest to Yorkshire Bank £60,000.00

## 12. Accounts for payment

*Each account has been checked and countersigned by the nominated Councillor. All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

<b>Paym't Method/ Chg No.</b>	<b>October 2020 Accounts</b>	<b>£</b>
S/O	Lengthsmen (5 no.) Salary Paid by Standing Order	837.12
S/O	Employee (1) Salary Paid by Standing Order (Plus Back Pay)	1770.15
D/D	Employee (1) / Employer Pension Contribution	545.86
S/O	Employee (2) Salary Paid by Standing Order (Plus Back Pay)	880.98
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	80.40
D/D	O2 Telefonica Monthly Fee for Parish Phone	35.77
B/T	BT Business Bill Office Phone and Broadband	58.33
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Monthly Rental	88.00
B/T	Envirocare Ltd Maintenance of Parish Sites	700.01
B/T	Envirocare Ltd Maintenance of parish flowerbed	50.00
B/T	Stringfellow Ltd CLW BG Repair Work	24.00
B/T	Stringfellow Ltd CLW BG Repair Work	648.00
B/T	Poppy Signs CLW BG Signage	244.74
B/T	Amazon Office Supplies (Ink)	24.58

B/T	Amazon H&S Supplies for Lengthsmen	380.47
B/T	Food Parcel Order (2)	60.00
B/T	Scribe Accounts Annual Subscription	654.00
000185	Wildlife Trust Back Lane Woods Works (Interim Payment (CIL)	34,188.00
	<b>Total</b>	<b>£41,683.81</b>

	<b>Bank Transfers</b>	
005051	Natwest to Yorkshire Bank Transfer	60,000.00

### 13. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1 Application no.20/00875/FULHH Proposal Erection of brick pillars and gate and formation of hardstanding/new garden path Location 28 Ambledene Bamber Bridge Preston PR5 8JR

2 Application no. 20/00928/FUL Proposal Erection of rear glass roof canopy Location Carr Brook House Chorley Old Road Clayton-Le-Woods Chorley PR6 7QZ

3 Application no.20/01034/FULHH Proposal Single storey rear extension Location 31 Hunts Field Clayton-Le-Woods Chorley PR6 7TT

4 Application no.20/01039/FULHH Proposal Single storey rear extension and two storey front/side existing linking existing property to detached garage. Location 36 Forsythia Drive Clayton-Le-Woods Chorley PR6 7DF

### 14. Correspondence

Request to restore gates to Bowling Green (Letter to follow)

Request for financial assistance from Help the Homeless

Request for additional footpath at Cunnery Meadow

### 15. Budget 2021/2022

To set timescale for submissions from Parish Council Committees for 2021/2022 budget requirements.

### 16. Date for Next Meeting

The next full parish council meeting is proposed to be held on Monday 16<sup>th</sup> November.

**Please Note:** If any member of the public wishes to attend the Zoom meeting please contact the Clerk for further details.